

STAY AT HOME IF UNWELL POLICY

POLICY ESSENTIAL INFORMATION

Title:	Stay At Home If Unwell Policy
Identifier:	CS_4.2
Date of Last Review:	September 2022
Status:	Statutory
Committee:	Leadership
Leadership Lead:	CEO/Principal
Review Process:	As Required
Location:	Website
Reviewed and approved:	

STAY AT HOME IF UNWELL POLICY

GEMS World Academy – Dubai (GWA) is committed to providing a safe and healthy workplace for all our staff, and a safe learning environment for all our students. In the present COVID situation, we urge our staff and students to stay home if they experience **any** of the following symptoms.

- **Fever** - Staff/ Students should not attend the Academy if they have a fever above 37.5 degrees Celsius. They must be fever free for 24 hours without taking any medication before they can return to the Academy.
- **Respiratory symptoms** - Staff/ Students with respiratory symptoms like persistent cough, runny nose, sore throat, difficulty in breathing etc can return to the Academy only on provision of a medical certificate when they are totally symptom- free.
- **Vomiting and Diarrhea** - In case they have vomiting and/ or diarrhea, they should not return to the Academy until 24 hours after the last episode of vomiting or diarrhea.
- **Unexplained rash** - Staff/ students with an unexplained/ undiagnosed rash need to visit a dermatologist and get a medical Fit-to-return certificate with a proper diagnosis before they can return to the Academy.
- **Wounds** - If a student/ staff has an infected or oozing wound, it must be properly cleaned and covered by a well-sealed dressing.
- **Conjunctivitis** - Staff/ students with red/ pink eye along with discharge/ watering should stay home until the symptoms subside.
- **Head Lice** - If a student has head lice, parents should keep the child home and notify the Academy Clinic and the teacher. The student can return to the Academy once the treatment has been started. The student should be checked by a member of the medical team prior to returning to class.
- **Exclusion periods**- Exclusion periods as advised by DHA for various infectious diseases should be strictly followed.

Staff with symptoms:

If a member of staff experiences any of these symptoms, he/she should inform the HR office and their Line Managers. They should take a PCR test if advised and only return to the campus once they have received a negative result and according to the above mentioned guidelines. If their symptoms deteriorate over time, they should consult their doctor.

Student with symptoms:

In the case of a student experiencing the above symptoms, parents are expected to refrain from sending him/her to the Academy. The respective Teacher, Secretary as well as the Academy Clinic should be informed, and the student should return to Academy campus only when the symptoms have completely subsided. If his/her medical condition gets worse, they are advised to consult a doctor.

In both cases, such staff and students need to visit the Academy Clinic for Clearance when they first arrive back at the Academy.

The Academy has put in place all of the precautions and measures to help make the campus a safe learning space, however, co-operation from the staff, students and parents is highly anticipated and appreciated.